



PAW
Postdoctoral Association at Western

PAW Executive Council Meeting

February 4th, 2020

4:00pm / Grad Club Boardroom

MINUTES

Attendance

Kate Parham	President, Department of Microbiology and Immunology	X
Roberta Bgeginski	Vice-President Internal, Department of Kinesiology	X
Stephen Tufts	Vice-President External, Department of Microbiology and Immunology	X
Harvi Hart	Vice-President Finance, Department of Physical Therapy	X
Cassie Ellis	Secretary, Ivey Business School	X
Mariya Goncheva	Vice-President Communications, Department of Microbiology and Immunology	<i>Regrets</i>

❖ **Ratification of the Minutes from the previous meeting**

- Passed

❖ **Ratification of the Agenda**

- Add “elections”

❖ **Announcements/ Introduction of new members/ Attendance**

- Sabina (New Member) Civil Environment & Engineering
- Nathan (in attendance)

❖ **PAW Representatives (Roberta)**

- Updates on open positions
 - Roberta announced positions February 3rd
 - Mental Health and Wellness Initiative Representative – also posted.
 - Mariya has taken over for time being.



Postdoctoral Association at Western

- Add Ariana's Class on Tuesday at 1:00pm SSB to calendar **Harvi to remind Mariya
- Webmaster position still open.
 - Roberta is maintaining website for time being.
 - Website is improved but needs a volunteer to update it more.
 - Calendar is not linked.
 - Webmaster would update events, calendar, links, photos ("Galleries"), etc. Roberta will help transition with whomever applies, link to Twitter and Facebook
- Culture and Arts Officer – still open
 - Events on campus and downtown related to local Arts events – update calendar
- Let's put this at the end of the Agenda moving forward
- ❖ **Workshops (Kate)**
 - Postdoc Orientation (Roberta)
 - **February 3rd**
 - 20 new postdocs, 15 in attendance
 - Tax Information Session (Harvi)
 - Thursday **February 6th** 12-1:30pm
 - Kresge Building Rm. K103
 - Harvi sent the questions
 - Immigration Express Entry PR Session (Mihaela)
 - **March 16th** 2-4pm
 - Conron Hall UC 3110
 - Writing workshop with Dr. Mark Goldszmidt on **March 30th** 9:00am-1:00pm (1 hour Q&A)
 - (Mariya and Roberta)
 - Roberta will not be in attendance
 - Postdoc Research Forum
 - Thursday **April 30th** (all day) in the Great Hall
 - 3 minute Research competition all morning
 - Stephen will MC in the morning; Mariya will MC in the afternoon
 - **Confirm with Mihaela:**
 - **9:00am-11:00am** –
 - ◆ PAW Introductions (5-10 mins)
 - Explain who we are and what we do; monthly meeting, Coffee & Conversations, etc.
 - Post a few photos of Exec and Functions



Postdoctoral Association at Western

- Introduce Old and New Executive Committee
- ◆ 3 Minute Research Competition
 - One slide only. No animations, video, sound, props
 - Talk max 3 mins. Presenters will be disqualified if the presentation is over 3 mins.
 - Presentations will be judged by a panel whose decisions are final.
 - Participants must agree to be visually recorded for media purposes
- **11:00am-12:00pm** – Integrating Knowledge Translation into grants with Mariam Hayward
 - ◆ Suggest the focus should be in regards to grants and proposals
- **12:00-12:30pm** – Alumni Event
 - ◆ All possible careers for postdocs
- **12:30-2:00pm** – Award Ceremony & Networking Lunch
 - ◆ Announce 3MR Winners
 - ◆ Postdoc of the Year Award
 - ◆ Supervisor of the Year Award
- **2:00-3:00pm** – Keynote Speaker
 - ◆ Karena de Souza will speak about “overqualified challenge”
<https://karenadesouza.com/>
- **3:00-4:00pm** – Reception
 - ◆ Offer drinks and canapées afterward in the Hall?? Confirm with Mihaela
- ❖ **Upcoming Social (Kate)**
 - Thursday **February 13th** at 5pm – Postdoc Social
 - Grad Club, made reservations for 20-25 people
 - Need to get Registration Link
 - Advertise at Coffee & Conversation and through emails
 - Supply Nachos
 - Family-oriented Social (Kate)
 - March – tbd
 - Maple Syrup Sugar Bush
 - McLachlin Family Sugar Bush open daily (except March 16th)
 - Mihaela looking into renting a transport bus. Kate will follow-up.
 - ◆ Determine date International students are also travelling to sugar bush
- ❖ **CAPS AGM (Steve)**
 - 2020 – put some equity and diversity workshops on the calendar
 - Nothing to add yet. Perhaps postpone to host in May.
- ❖ **Coffee and Conversations**
 - Coffee and Conversation – **Thursday February 6th**
 - 3-4:30pm IGAB 1N07
 - Next Coffee and Conversation – **Thursday March 5th**

PAW

Postdoctoral Association at Western

- 3-4:30pm IGAB 1N07

➤ Afternoons seem to be preferred. Good turnout so far. Continue to host them Thursday afternoons.

❖ **New business/Open Forum**

➤ Postdoc email lists (2013 account) (Kate)

- Officially Updated!!

➤ NPA Annual meeting (Steve and Kate)

- Abstract was accepted for a poster. Meeting in March 26th in San Diego.
- Working on poster soon. Travel booked. Steve is now a Member of NPA.

➤ Move Open Positions to end of Meeting from now on.

➤ **Elections**

- Need to start advertising
- Will elect March 3rd at next meeting
 - Elections to begin
 - This will allow for transitioning between old and new exec members
 - ◆ June 1st is New Term that you'll be officially in your role
- "Call for Nominations for all Executive Positions for 2020-2021 term"
 - Sent to paw2013 mailing list (up-to-date current postdoc email list)
 - If multiple nominees for one role, will go to vote
 - Will include Duties and Responsibilities – provide link to each role from PAW website
 - Secretary's Job → Cassie to send out the email
 - Nominees will be asked to prepare a spiel
 - Include in email—"If you have any questions pertaining to the positions, feel free to contact current Exec's for more information specific to that role"
 - Requirement – must be able to attend monthly Tuesday meeting, including March 3rd but for whatever reason if you can't attend, provide reason and statement of interest in position and what you can bring to the committee
 - June 1st 2020 – May 31st 2021
 - ◆ Ideally, want position be filled for full year (Guarantee a postdoc through to next May 2021) but understand postdoc contracts are fluid

❖ **Next PAW meeting**

➤ Tuesday **March 3rd** 2020 at 4pm in Grad Club Boardroom

- The Elections !!